

Bill A. Petersen

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- Objective** To teach fifth or sixth grade science in a progressive school district
- Teaching License** K - 8, Middle School Science concentration, State of Minnesota
- Education** Saint Mary's University of Minnesota, Winona MN
Masters of Arts in Instruction May 2009
- Winona State University, Winona MN
Bachelor of Arts, Mass Communications – Broadcasting December 2005
- Teaching Experience** **Student Teacher - Fifth Grade**
Winona Middle School, Winona, MN January 2009 - May 2009
- Taught/Co-taught fifth grade for 75 student contact days
 - Responsible for full-time teaching and inclusive duties during March
 - Prepared lesson plans in LCIM format
 - Implemented independent discipline plan with fast results
- Practicum Student - Sixth Grade Science**
Winona Middle School, Winona, MN September 2008 - December 2008
- Observed and part-time taught for 25 student contact days
 - Executed two independent full-day lessons
 - Topics ranged from Ecology/Evolution to Chemistry
- Relevant Experience** **I.T.A. Reading Clinic Volunteer**
Saint Mary's University, Winona, MN September 2008 - December 2008
- Increased fluency and speed through I.T.A. and ROAR methods
 - Worked to improve phoneme awareness, syllable recognition
 - Student improved overall speed over the course of the program
- Classroom Volunteer**
Greenleaf Elementary School, Apple Valley, MN October 2007 - November 2007
- Observed and assisted in classrooms between first grade and high school
 - Facilitated several lessons and discussions despite volunteer status
 - Experienced public, alternative, and private school settings
 - Volunteered as 'Literacy Connection' tutor to assist struggling students increase their fluency and comprehension through various methods
- Team Leader/Scorer**
Questar Educational Systems, Apple Valley, MN April 2006 - July 2008
- Read and scored standardized tests and essays from several states
 - Personally lead a team of 15 and co-lead a team of 75 on a two-month scoring project, as well as co-leading several other projects
- References** Available upon request

JANE M. TOOHEY

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Objective

Enthusiastic and creative educator seeks position as an elementary education teacher utilizing solid skills and a passion for teaching.

Profile

- ✓ Dedicated, resourceful, and innovative teacher.
- ✓ Support colleagues and administration in facilitating each child's social and intellectual growth by creating an atmosphere of mutual respect and open communication.
- ✓ Exceptional communicator with students and parents, with a caring and diplomatic manner.
- ✓ Skilled in material selection for classroom that motivates students and encourages creativity.
- ✓ Familiar with Microsoft Office, Excel, PowerPoint, and various educational software programs.

Education

Bachelor of Arts, Saint Mary's University of Minnesota, Winona MN May 2009
Major: **Elementary Education** Emphasis: **Psychology**
Major GPA: 3.5/4.0 Overall GPA: 3.1/4.0
Kappa Delta Pi, National Education Honor Society

Certification

Minnesota State Permanent Certification in Elementary Education, K- 6
Minnesota State Permanent Certification in Early Childhood Education, Pre-K-6

Teaching Experience

Student Teacher, St. Mary's School, Winona MN Spring 2009

- Taught 1st grade class of 17 students
- Carried out responsibilities of full-time teacher
- Developed and implemented personal classroom management techniques
- Participated in faculty meetings and assisted with all-school talent show

Assistant Teacher, Saint Mary's Educare, Winona MN 2006-2008

- Assisted with preschool program for children ages 2-5
- Taught alphabet recognition, name printing and basic social skills
- Implemented discipline program using behavioral management techniques

Tutor, Cathedral School, Winona MN Spring 2008

- Prepared and taught specialized reading lessons for 3rd grade students
- Administered Informal Reading Inventory as a diagnostic tool
- Constructed a prescriptive reading plan using directed reading activities

Aide, Cathedral School Winona MN Fall 2007

- Assisted in 3rd grade classroom of 23 students in spelling, science and art
- Supervised playground activities

Other Experience

Office Assistant-Information Desk,
Saint Mary's University of Minnesota, Winona MN 2005-2009

- Worked as information resource for campus community
- Completed various office duties such as typing, filing, and answering the phone

Lead Employee, Taco Bell, St. Paul MN 2001-2004

- Managed cash control and general operations
- Trained new employees and assisted with new store openings

Community Activities

- Leader, 4-H
- Volunteer, Big Brothers/Big Sisters
- Volunteer, Girls & Boys Home

References

Dr. Donna Path
1st grade Teacher
St. Mary's School
200 2nd Avenue
Winona, MN 55987
(507) 457-1458
dpath@stmarysschool.edu

Dr. Mike Lake
Chair & Associate Professor of Education Department
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Ms. Annie Doll
Director
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Carol M. Jones

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PRESENT ADDRESS

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Winona, MN 55987
Cell (507) 458-1789

PERMANENT ADDRESS

2688 Second Street SW
St. Charles, MN 55985
Home (507) 695-5987

PROFESSIONAL OBJECTIVE

To teach in a classroom serving elementary grades. Special interest in assisting with musical programs and athletics. Willing to relocate.

EDUCATION

Saint Mary's University of Minnesota, Winona, MN May 2009
Bachelor of Arts Degree
Major: Elementary Education
Minor: Music
Grade point average of 3.2/4.0

- Attended state conference on Math in the Curriculum
- Micro-computer applications

CERTIFICATION

Successfully passed Minnesota Pre-Professional Skills Test (PPST). Eligible for license in other states.

RELEVANT EXPERIENCE

Student Teacher, LaCrescent Elementary School, LaCrescent, MN 1/06-5/06
Third Grade

- Created and taught lesson plans emphasizing music history
- Conducted individual music lessons for all band students
- Practiced effective classroom management

Student Assistant, Education Department, Saint Mary's University 9/04-12/05

- Provided clerical support and handled confidential data

Teacher Aide, Central Elementary School, Winona, MN 12/03-6/04
Fourth Grade

- Assisted with classroom management and activities

OTHER EXPERIENCE

Counselor, Blue Ridge Camp, Nashville, TN Summers 2004, 2005

- Designed and implemented activities for campers with a variety of disabilities

Public Lifeguard and Swimming Instructor, Fountain City, WI Summer 2001

- Ensured safety of swimmers

LEADERSHIP/ACTIVITIES

Student Minnesota Education Association (SMEA)
National Education Association (NEA)
Intramurals, Saint Mary's University

HONORS

Dean's List, Saint Mary's University
Wordsworth Education Scholarship

INTERESTS

Sports, creative art work, music, outdoor activities

REFERENCES

Available upon request